



## KMHA - Executive Minutes of Meeting

Accepted  
Nov 9, 2015

**Date:** 05OCTP2015  
**Location:** Davidson Centre, Kincardine  
**Time:** 7:00 pm  
**Duration:** 2 hours

**Present:**

A. Janes, Director of Ice Sched.	J. Beisel, Director of Sponsorship
C. Page, Third Vice President	B. Richards, Head Trainer
T. Page, Registrar	B. Harmsworth, Privacy Officer
C. Lyndon, Director of Fundraising	D. Lunn, Dir of Purchasing & Equipment
R. Renaud, Treasurer & Gates	A. Tanner, Secretary/Web
J. Hunsburger (Alt. Town Contact)	

**Regrets:**

R. Luinstra, Director of Tournaments	T. Desmond, Referee Scheduler
J. Beaty, Second Vice President	C. Colhoun, Technical Director
D. Netzke, First Vice President	

**Guests:**  
**Chairperson:** R. Bishop, President  
**Quorum:** YES, 11 (8 required)  
**Attachments:** A – Treasurer's Report

### 1.0 Acceptance of Previous Minutes

September minutes approved.

### 2.0 New Business

- 2.1 Current Dates: Jamie is suggesting to add a permanent agenda item that has us look at important dates upcoming. This can be updated/discussed at each meeting. Kids must be on the approved roster this year to be included in playoffs. Deadline Dec. 15/2015.
- 2.2 Tiverton may be sending us 6 novice aged kids. There is a potential for Tykes to come our way too.
- 2.3 There was an agreement made in 2011 that stated that that kids who were not on a Ripley roster in 2011, will be required to register in Kincardine. This has not been followed. Rob will be initiating correspondence regarding this. Discussion was had. A motion was put forth and passed to proceed.
- 2.4 Atom goalies – S. Fuller has decided to play with the Atom boys.
- 2.5 Atom AE – discussion was had with the coach.
- 2.6 Suspensions – accumulation suspensions. The intent is to clean up the hockey and reduce fighting.
- 2.7 Skate Sharpening Coupons at Home Hardware – would like to work with us to offer these to the refs. A motion was put forward to add this to Tom's budget. Voted and passed.
- 2.8 Paul Pierce – was in a very bad accident. He has been a long time referee in Kincardine. KMHA would like to support his family. A motion was put forth and passed to donate \$300 to the family.
- 2.9 Hockey Day in Kincardine – donation to the Food Bank. Also we will collect donations for Paul Pierce.
- 2.10 Picture Day – coming up the end of this month. A schedule needs to be made up and a central person to oversee the evenings. Rob will talk to Karen about booking the Activity Room plus dressing rooms 8 and 9. Courtney will make up the schedule.
- 2.11 Refund Policy – there should likely be no full refunds after a certain date. Discussion was had about the situation involving C. Murray. Considering the circumstances, a motion was put forth to refund \$400 (this takes into consideration the tryout costs plus insurance). It was voted on and passed.
- 2.12 Lessons Learned – to be discussed next meeting in full
  - Coach applications for rep teams only (with direction to Tech. Director for those interested in AE or LL)



- AE teams – suggestion had been put forth to the WOAA by Rob that all centres that have AE, have corresponding LL teams in the same loop. This will balance out the teams vs. one another in each centre.
- Rep selections/AE selections process.
- Power Skating – 3 separate groups. Some are too advanced etc. Also earlier notification of dates to parents.
- Conflict of Interest – process to remove ourselves during the player selection process if we are on the Hockey Committee and have a child in that age group.

2.13 There is an OMHA roster that covers volunteers who want to help on the ice.

### 3.0 Summary of Actions (Current and Previous with Updates)

**ACTION 2011-03-07:** Executive members to revise the Rules of Operation to reflect the agreed to practice of providing top-up registration funding to Jumpstart qualified participants. **Update:** A committee will be formed to work on this task. **Update Nov. 2013:** Sections will be reviewed at the monthly meeting and changes made and voted on as required. Additional **ACTION 2015-06-08:** Rob to add this to the July meeting agenda.

**ACTION: 2014-10-06:** Book all teams that should be in a Silverstick tournament midsummer. Update: The VP's will do this over the summer. Dean will register the Atom AE and Midget AE. Update: **COMPLETE.**

**ACTION: 2015-03-02:** To draft By-law language resulting from constitution changes. Specifically 1) Process and controls for situations when Director Duties are contracted out. (Response to changes in Art 8.2, Execution of Duties Outside of the Executive) 2) Details regarding Executive remuneration stipend; An annual stipend whose value is not to exceed the amount of one registration and paid in the last month of the season's term. (Response to changes in Art 10.9, Remuneration). **COMPLETE.**

**ACTION: 2015-03-02:** Chris to remind Angie post the Cash Calendar information on the website. **COMPLETE.**

**ACTION: 2015-10-05:** Rob will email Angie what he would like on the website with regard to volunteers. KMHA needs volunteers to assist with various activities.

### 4.0 President's Report

Covered in New Business.

### 5.0 First VP's Report (Boy's Representative teams)

No report due to absence,

### 6.0 Second VP's Report (Boy's Local League teams)

No report due to absence.

### 7.0 Third VP's Report (Girl's teams)

- Atom HL coaches are in place
- Midget Girls HL team need a goalie. Potentially a Bantam aged goalie from another centre. Several options were discussed for Courtney to pursue.

### 8.0 Treasurer's Report

Motion to approve the budget. Voted on and passed.

See attached report.

Discussion was had about possibly investing some of our funds, short term. Yes we can do that and Renee will begin this process.

### 9.0 Secretary/Webmaster's Report.



Nothing to report.

#### **10.0 Director of Purchasing and Equipment Report**

Darryl is wondering about a jersey deposit or some way to ensure KMHA keeps the jerseys. He only recently received a full set of jerseys. Rob will follow up with the numbers that are missing.

#### **11.0 Director of Fundraising Report**

Community Investment program being completed. We will request \$20,000 this year. He requires a couple more items from the executive.

D1 coaching completed. One post requisite is to make up an Emergency Action Plan. He used the Hockey Canada template for both Davidson Centre and Tiverton Arena. Debbie was really interested in the idea and would like a laminated copy up in the arena. Chris would like it on our KMHA website and Bob would like a copy in each of the Trainer's Kits. Darryl purchased a drum for our calendar stubs.

#### **12.0 Director Registration**

No report due to absence.

#### **13.0 Director of Ice Scheduling**

Things are going fine. Adam has ordered some hats etc. for Hockey Day in Kincardine this Saturday.

#### **14.0 Privacy Officer Report**

Website glitch is fixed. People are able to access the forms and are getting their Police Checks in etc.

#### **15.0 Director of Sponsorship & Gates**

Jen will be making some calls to collect some sponsorship cheques. The Kincardine Independent would like to offer sponsorship in exchange for 3 ads thanking sponsors throughout the season.

#### **16.0 Referee Scheduler Report**

No report due to absence.

#### **17.0 Technical Director Report**

No report due to absence.

#### **18.0 Director of Tournaments Report**

Discussion was had about changing the Archie McMillan tournament name. Ray is going to call the family of Clint Parker and discuss their involvement in this, possibly as a major sponsor. We have 8 teams for the Archie McMillan tournament. Ray needs to get the schedule out. There are some new teams this year - St. Mary's BB, Aylmer, Twin Centre, Goderich etc. Ray is looking for a sponsor for this.

So far for Silverstick, there are numerous teams registered. Ray is expecting close to 54 by the end of registration. For next year Ray would like to have a person shadow him that is considering the position.

#### **19.0 Head Trainers Report**

Approximately 83 people attended the Concussion testing. Some no shows, some fails. Standard First Aid had 9 people attend. Bob learned that a trainer cannot provide first aid unless they are a level 2.

#### **20.0 Next Meeting Details**

The next meeting will be Monday, November 9, 2015 at 7:00 pm at the Davidson Centre. Meetings are normally held the first Monday of every month.

Minutes by: A. Tanner



## Attachment A

**KMHA BUDGET REPORT**  
**2015/2016**  
**Period ending September 2015**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$163,375.00	172,952.75	\$9,577.75
Hockey School	\$16,875.00	12,381.02	(\$4,493.98)
Power Skating School	\$4,480.00	5,285.00	\$805.00
Calendars	\$30,000.00	31,097.15	\$1,097.15
Sponsors	\$11,000.00	3,025.00	(\$7,975.00)
Donations	\$17,000.00	-	(\$17,000.00)
Gate Receipts	\$17,000.00	-	(\$17,000.00)
Equipment Sale	\$0.00	-	\$0.00
Fundraising - Ford test drive	\$3,000.00	-	(\$3,000.00)
Ties & Decals	\$0.00	-	\$0.00
Year-end banquet	\$250.00	-	(\$250.00)
Tournament-Midget	\$1,500.00	-	(\$1,500.00)
Tournament-Novice LL	\$0.00	-	\$0.00
Silverstick	\$35,500.00	-	(\$35,500.00)
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	<b>\$299,980.00</b>	<b>224,740.92</b>	<b>(\$75,239.08)</b>

<u>EXPENSES</u>			
Ice Rental	\$180,000.00	581.99	\$179,418.01
Equipment/Pennants/Trophies	\$10,000.00	-	\$10,000.00
Insurance-Boys & Girls	\$16,200.00	13,878.78	\$2,321.22
Team Registration-Boys	\$4,000.00	3,727.34	\$272.66
Team Registration-Girls	\$6,500.00	6,148.00	\$352.00
Advertising	\$500.00	105.09	\$394.91
Gate Keepers	\$0.00	-	\$0.00
Clinics & Meetings	\$3,000.00	2,055.50	\$944.50
Bank Charges	\$20.00	8.50	\$11.50
Office Supplies	\$1,000.00	1,666.16	(\$666.16)
Referees	\$29,000.00	-	\$29,000.00
Midget Tourney	\$2,000.00	-	\$2,000.00
Silverstick	\$30,300.00	1,331.03	\$28,968.97
Accounting Fees	\$100.00	-	\$100.00
Playoff Dues	\$5,000.00	-	\$5,000.00
Miscellaneous	\$3,000.00	13,543.15	(\$10,543.15)
Team Pictures	\$4,000.00	-	\$4,000.00
	<b>\$294,620.00</b>	<b>43,045.54</b>	<b>\$251,574.46</b>

**\$5,360.00****\$181,695.38**

Chequing A/C Balance to Oct 5/15

\$182,923.03

Nevada A/C Balance to Oct 5/15

\$78,914.56

Silverstick Oct 5/15

\$24,308.49

Budget Approved by Executive:

Pending